**Louisiana State Board of Private Investigator Examiners**

**Minutes of Board Meeting of November 19, 2013**

**I.    Roll Call:**

Chairman Lance Wallace called the meeting to order at 9:11 a.m., Tuesday, November 19, 2013, at the office of the Louisiana State Board of Private Investigator Examiners, 2051 Silverside Drive, Suite 190, Baton Rouge, Louisiana. Those members present at the meeting were Ms. Maria Dugas, Ms. Annette Kovac, Mr. John Morse, Mr. Glen Petersen, and Mr. Bruce Childers. Also present was Executive Director Pat Englade, Complaint Counsel George Papal and Legal Counsel Angelique Freel. A quorum was present to continue the meeting.

**II.    Approval of Minutes from the September 17, 2013 meeting**

Mr. Petersen moved to approve the minutes of the September 17, board meeting. Seconded by Mr. Childers. All in favor. Motion carried.

**III. Public Comment:**

James Bertrand

**IV. Approval of Applications:**

 **A. Agency Applicants:**

Ms. Kovac made a motion to approve the agency application of James W. Bearden. Mr. Bearden was present. Seconded by Ms. Dugas. Roll call vote: Dugas yes, Kovac yes, Mores yes, Petersen yes and Childers yes. Motion carried.

Ms. Kovac made a motion to approve the agency application of James Bettevy. Mr. Bettevy was present. Seconded by Mr. Morse. Roll call vote: Dugas yes, Kovac yes, Morse yes, Petersen yes and Childers yes. Motion carried.

Mr. Childers made a motion to approve the agency application of Gerald Darbonne. Mr. Darbonne was present. Seconded by Ms. Dugas. Roll call vote: Dugas yes, Kovac yes, Morse yes, Petersen yes, and Childers yes. Motion carried.

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Mr. Childers made a motion to approve the agency application of Daniel Falcon, Jr.. Mr. Falcon, Jr. was present. Seconded by Ms. Kovac. Roll call vote: Dugas yes, Kovac yes, Morse yes, Petersen yes and Childers yes. Motion carried.

Ms. Kovac made a motion to defer the agency application of John Howard to the next board meeting. Deferring pending amendment to his application to show the correct dates of employment. As well as verification of the dates of employments that he amended on the application. Seconded by Mr. Childers. Roll call vote: Dugas yes, Kovac yes, Morse yes, Petersen yes and Childers yes. Motion carried.

Ms. Kovac made a motion that the boards give Mr. John Howard his agency license. Seconded by Ms. Dugas. Roll call vote: Dugas yes, Kovac yes, Morse no, Petersen no and Childers no. Motion Failed.

Mr. Morse made a motion to reconsider the agency application of Mr. John Howard. Mr. Howard was present. Seconded by Mr. Petersen. Roll call vote: Dugas yes, Kovac yes, Morse yes, Petersen yes and Childers abstain. Motion carried.

**B. Individual, Apprentice and Journeymen Applicants:**

Ms. Kovac made a motion to approve the list of individual applicants starting with Jamika Miller and ending with Richard Brasseaux. Seconded by Mr. Childers. All in favor. Motion carried.

Mr. Childers made a motion to approve the list of apprentice applicants starting with Cody Sonnier and ending with Kayleigh Arevalo. Seconded by Mr. Childers. All in favor. Motion carried.

Ms. Kovac made a motion to approve the list of journeymen applicants starting with Jose Hernandez and ending with Joseph Chapman. Seconded by Mr. Childers. All in favor. Motion carried.

**V. Financial Report**

Ms. Kovac made a motion to approve the financial report presented by Mr. Englade. Seconded by Mr. Morse. All in favor. Motion carried.

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1. **Approve draft of the 2014 budget**

Ms. Kovac made a motion to approve the draft of the 2014 budget as presented to the board by Mr. Englade. Seconded by Mr. Morse. All in favor. Motion carried.

**VI. Investigatory Officer Report:**

Ms. Kovac made a motion to approve the investigatory report presented by Mr. Childers. Seconded by Ms. Dugas. All in favor. Motion carried.

**VII. Training:**

1. **ULM Proposal to proctor the exam for applicants that are exempt from the**

**40-hour course**

Ms. Dugas made a motion to defer the issue regarding ULM to the next board meeting pending review of the contract that is in place with the universities. Seconded by Ms. Kovac. All in favor. Motion carried.

1. **Approval of the Colleges and Universities Contracts for 2014**

Ms. Dugas made a motion to approve the list of College and Universities contacts

for 2014. Seconded by Ms. Kovac. All in favor. Motion carried.

1. **Terry Lacombe – 40-hour instructor request**

Ms. Dugas made a motion to approve Mr. Terry Lacombe to be a 40-hour course instructor. Seconded by Ms. Kovac. All in favor. Motion carried.

1. **New 40-hour course manual**

Ms. Dugas made a motion to go ahead with the implementation of the new manual and new exam for January 1, 2014, with the authority granted to Pat if for some reason everything does not come together. That we can implement on that date we will defer it to the January 21, 2014 board meeting. But, if everything falls in to place we will implement and have the new manual and new exam ready to go and implemented for January 1, 2014. Seconded by Ms. Kovac. All in favor. Motion carried.

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**VIII. Old Business**

1. **Employee Recognition**

Ms. Kovac made a motion to approve the employee’s recognition of 10% for Pat, Gracie and Lori. Seconded by Mr. Mores. Roll call vote: Dugas yes, Kovac yes, Morse yes,

Petersen abstained, Wallace yes and Childers yes. Motion carried.

1. **Board approve the Finding of Fact and Conclusion of Law on James Bertrand**

Mr. Morse made a motion to approve the letter of opinion of order issued by the board and sent to Mr. James Bertrand. Seconded by Ms. Kovac. Roll call vote: Dugas yes, Kovac yes, Morse yes, Petersen abstained and Childers yes. Motion carried.

**IX. Recess**

Ms. Dugas made a motion to take a 10 minute recess. Seconded by Mr. Wallace. Roll call

 vote: Dugas yes, Kovac yes, Morse yes, Petersen yes, Wallace yes and Childers yes. Motion

 carried.

**X. HEARING JOEY ISTRE**

**Joey Istre Hearing**

 Started at 10:45am and ended at 12:30pm

 **Executive Session from 12:55pm to 1:10pm**

Ms. Kovac moved to go into executive session pursuant to La. R.S. 42:17(A)(2)

SCOTT FRANK v LSBPIE DOCKET NO 606,86

COURTNEY BAKER v LSBPIE, et al., 19th JDC, DOCKET NO C620448

Seconded by Ms. Dugas. Roll call vote: Dugas yes, Kovac yes, Morse yes, Petersen yes, Wallace yes and Childers yes. Motion carried.

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 Ms. Dugas moved to go back into regular session. Seconded by Ms. Kovac.

Roll call vote: Dugas yes, Kovac yes, Morse yes, Petersen yes, Wallace yes and

Childers yes. Motion carried.

Ms. Dugas made a motion that the Findings of Fact and Conclusion of Law be reduced to

 writing and presented to the Board at the January 21, 2014 board meeting for review and

 approval by the board. Seconded by Ms. Kovac. All in favor. Motion carried.

**XI. Adjournment:**

Mr. Childers made a motion to adjourn the meeting at 1:12pm. Seconded by Ms. Kovac. All in favor.